



**भारतीय रिजर्व बैंक/ RESERVE BANK OF INDIA  
संपदा विभाग/ ESTATE DEPARTMENT  
तिरुवनंतपुरम/ THIRUVANANTHAPURAM**

**निविदा आमंत्रण सूचना (एनआईटी)/NOTICE INVITING TENDER (NIT)  
(सिर्फ ई-प्रोक्योरमेंट के ज़रिए) / (Only through e-procurement)**

**निविदा की अनुसूची (एसओटी)/ SCHEDULE OF TENDER (SOT)**

Reserve Bank of India, Thiruvananthapuram (hereinafter referred to as 'the Bank' or 'RBI') invites e-tenders in two parts (Part I – Techno- commercial Bid & Part II – Price Bid) for Providing Services for Housekeeping Services under Annual Maintenance Contract (AMC) at Bank's Main Office Premises (Bakery Junction) and residential colonies (Kowdiar, Thamalam, Plamoodu and Nanthancode) in Thiruvananthapuram. The tendering would be done through the e-Tendering portal of MSTC Ltd ([www.mstcecommerce.com/eprocn](http://www.mstcecommerce.com/eprocn)). All interested vendors /contractors must register themselves with MSTC Ltd through the above-mentioned website to participate in the tendering process. The contract will be initially valid from April 01, 2026, to March 31, 2027, and will be extended, for up to one year, as may be decided by the Bank, for maximum of two more years subject to satisfactory performance, and/ or other parameters as the Bank may decide. The Schedule of e-Tender is as follows:

a. e-Tender Name:	Tender for <b>Housekeeping Services</b> for the Bank's various Properties located at Thiruvananthapuram – (a) Main Office Premises, Bakery Junction, (b) Reserve Bank Officers' Quarters, Kowdiar and Reserve Bank Staff Quarters at (c) Thamalam, (d) Plamoodu and (e) Nanthancode
b. e-Tender no:	RBI/Thiruvananthapuram Regional Office/Estate/20/25-26/ET/861
c. Mode of Tender	<b>e-Procurement System</b> <b>(Part I – Techno-Commercial Bid and</b> <b>Part II - Price Bid through</b> <b>(<a href="http://www.mstcecommerce.com/eprocn">www.mstcecommerce.com/eprocn</a>)</b>

<b>d. Estimated cost of work</b>	Approximately <b>₹2,60,00,000/- (Two Crore Sixty Lakhs Only)</b> per annum inclusive of all applicable taxes
<b>e. Earnest Money Deposit (EMD)</b>	<p><b>₹5,20,000/- (Rupees Five Lakh Twenty Thousand only) in the form of <u>NEFT or BG</u> (as per Annexure E), in favour of Reserve Bank of India, Thiruvananthapuram to be delivered in physical form at Estate Department., Reserve Bank of India, Bakery Junction, Thiruvananthapuram – 695033 on or before 13:00 hrs on February 27, 2026</b></p> <p><b>Details for NEFT for EMD Payment of ₹5,20,000/-</b>  <b>Beneficiary Name:</b>  <b>ESTATE&lt;space&gt;HOUSEKEEPING&lt;space&gt;Your Firm's Name</b>  <b>Beneficiary Ac No: 8614038</b>  <b>IFSC: RBIS0THPA01</b> (5<sup>th</sup> &amp; 10<sup>th</sup> digit is zero)  <b>Remarks: ESTATE HOUSEKEEPING</b></p> <p>Proof of remittance indicating transaction number and other details shall be uploaded on e-tender portal (MSTC) along with the e-tender documents</p>
<b>f. Due date for submission of EMD</b>	13:00 hrs on February 27, 2026
<b>g. Performance Bank Guarantee</b>	5% of the contract value (to be submitted by the successful bidder)
<b>h. Date of NIT/Tender available to parties to view in RBI website/MSTC Portal</b>	January 16, 2026
<b>i. Date of Pre-Bid meeting (Offline)</b>	11:00 hrs. on February 13, 2026 in the Conference Room, Estate Department, Second Floor, Reserve Bank of India, Bakery Junction, Thiruvananthapuram-695033
<b>j. Date of start of e-Tender for submission of Techno-Commercial Bid and Price Bid in MSTC Portal (<a href="http://www.mstcecommerce.com/eprocn">www.mstcecommerce.com/eprocn</a>)</b>	18:00 hrs. on February 17, 2026

k. Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid	14:00 hrs. on February 27, 2026
I. Date & time of opening of Part-I (i.e. Techno-Commercial Bid)  Date & Time of opening of Part- II (i.e. Price Bid)	15:00 hrs. on February 27, 2026  Part II Price bid will be opened only for those bidder(s) whose Part I: Techno-commercial Bid is found acceptable by RBI, Thiruvananthapuram. The date of opening of Part II: Price bid will be intimated to the successful bidders through valid e-mail.
m. Transaction Fee	As applicable and charged by MSTC Ltd. Payment of Transaction fee through MSTC Gateway /NEFT / RTGS in favour of MSTC Limited or as advised by M/s. MSTC Ltd
n. Validity of the tender	90 days from the date of opening of the PART- I of the Tender and further extension of validity under mutual agreement

2. Vendors may note that path for new MSTC portal is [www.mstcecommerce.com](http://www.mstcecommerce.com)→ eProcurement → Common Portal → Vendor Login.
3. Applicants desirous of submitting the tender will have to satisfy the Bank by submitting documentary evidence in support of the requisite eligibility. Otherwise, the Bank reserves the right to reject their candidature. Under no circumstances will EMD-less tenders be accepted.
4. Bank is not obliged to accept tender of low value only. The Bank reserves the right to accept a tender in whole or in part thereof. The Bank also reserves the right to reject all tenders without assigning any reason.
5. Amendments / Corrigendum to be made in the tender, if issued in future, will be notified only in the RBI website and the MSTC website and will not be published in newspapers.

**General Manager (Officer-in-Charge)  
(Kerala and Lakshadweep)**