



**RESERVE BANK OF INDIA
ESTATE DEPARTMENT
CHENNAI**

NOTICE INVITING e-TENDER

Reserve Bank of India, Chennai invites two parts tenders through **e-Tender mode** from eligible contractors who meets the **minimum pre-qualification criteria** specified below for the following work. The salient details of the work for which bids are invited and important instructions to the bidder are as under:

i	e-Tender No.	RBI/Chennai Regional office/Estate/3/23-24/ET/85[DSITCOFIPPABXSYSTEMATRBIMOP]
ii.	Name and location of the work.	Design, Supply, Installation, Testing and Commissioning (DSITC) of Server Gateway Architecture based IP PABX system in Main Office Building at Reserve Bank of India, Chennai
iii.	Name & address of tender inviting authority.	The Regional Director, Reserve Bank of India, Estate Department, Fort Glacis, 16, Rajaji Salai, Chennai-600001. Tel No.: 044 - 2539 9250/9922 E Mail id: estatechennai@rbi.org.in
iv.	Estimated cost put to tender.	₹37 lakh. (Rupees Thirty-seven lakh only) incl. of GST.
v.	Earnest Money Deposit (EMD).	₹74,000/- from each bidder
vi.	Period of completion.	03 months from 10th day of work order
vii.	(a) Tender documents available on and to be downloaded / submitted through e-Tender mode.	Through Bank's approved e-Tender portal https://mstcecommerce.com/eprochome/rbi/
	(b) Period during which Tender documents will be available in the MSTC e-tender portal.	From September 27, 2023 to 14:00 Hrs. on November 14, 2023.
viii.	Important instructions on e-Tender and amount of transaction fee to be paid.	For instructions on e-Tender, please refer to the Annexure I: Important Instructions for E – Procurement of the tender document. e-Tender transaction fee shall be paid in the MSTC Website as applicable.
ix	Last date of submission of Pre-Qualification (PQ) papers	Up to 17:00 Hrs. of October 17, 2023

x.	Pre-bid meeting (offline).	11:00 Hrs. on October 31, 2023 at Estate Department, Reserve Bank of India, Fort Glacis, Rajaji Salai, Chennai - 600001. Note: The participants are advised to confirm their participation one day before to make the necessary arrangements through mail ids mentioned
xi.	Date of Starting of e-Tender for submission of bid (online) -Techno-commercial (Part I) bid and Price-bid (Part II).	16:00 Hrs. on, November 03, 2023
xii.	Last date and time of submission of bid (online) -Techno-commercial (Part I) bid and Price-bid (Part II).	14:00 Hrs. on, November 14, 2023
xiii.	Date & time for opening of Techno-commercial bid (Part I).	15:00 Hrs. on, November 14, 2023
xiv.	Date & time for opening of Price-bid (Part II) bid.	Will be communicated subsequently to the eligible bidders through e-mail.
xv.	Validity of the tender	03 months from the date of opening of the PART- I of the Tender.
xvi.	Transaction fee	Payment of Transaction fee as mentioned in the MSTC portal through MSTC payment gateway/NEFT/RTGS in favour of MSTC LIMITED.
xvii.	Contact details of tender inviting authority personnel.	(i) Shri. Rajesh N Pai (AGM, Estate Department) 044 - 2539 9922 rajeshnpai@rbi.org.in (ii) Smt. Revati Kottakota (AGM-Tech), Estate Department) 044 - 2539 9261 revatikottakota@rbi.org.in (iii) Shri. Randeep Sangwan (AM - Tech, Estate Department) 044 - 2561 9820 randeepsangwan@rbi.org.in (iv) Smt. N. Sai Sameera (AM, Estate Department) 044 - 2539 9066 saisameeran@rbi.org.in

2. The bidders who fulfil the minimum **Pre-Qualification (PQ) / eligibility criteria as mentioned in the tender document** at shall be eligible to participate in tendering process. The Pre-Qualification papers super scribed as “Design, Supply, Installation, Testing and Commissioning (DSITC) of Server Gateway Architecture based IP PABX system in Main Office Building at Reserve Bank of India, Chennai”, Regional Director for Tamil Nadu & Puducherry, Reserve Bank of India, Fort Glacis, Rajaji Salai, Chennai-600 001, by name to reach her office not later than **17:00 Hrs. of October 17, 2023** for Bank's examination. Alternatively, the scanned copy of all the PQ document may be forwarded to mail id: saisameeran@rbi.org.in and arjunkumark@rbi.org.in latest by **17:00 Hrs. of October 17, 2023**.

Notes:

- (i) ***Similar work** shall mean ‘design, supply, installation, testing and commissioning (DSITC) of Server Gateway Architecture based IP PABX system for large office buildings / commercial premises’.
- (ii) Components of work executed other than those included in definition of similar work (mentioned above) shall be deducted while calculating cost of similar work. Bidder shall submit abstract of cost of work in support of this.
- (iii) In respect similar work completion certificate(s), client certificate(s) issued by the private companies shall also accompany copy of Tax Deducted at Source (TDS) certificates. Bids received without the specified certificates shall be rejected and the Bank shall have the right to verify / cause verification of authenticity of the said documents whenever felt necessary.
- (iv) Regarding client’s certificate for qualifying similar completed works carried out for Government / public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For qualifying similar completed works carried out for private companies, shall accompany Tax Deducted at Source (TDS) certificates has to be submitted for proving the credentials/contract amount.
- (v) Bank reserve its right to obtain the performance reports from the clients for the qualifying work(s), Banker(s) report of the Bidders directly, if so desired. The Bank on its own may also conduct inspection of their work eligible/qualifying works referred by the Bidder in their bid.
- (vi) It is clarified that the work executed by the applicant for their in-house or capital use will not be considered for the purpose of work experience of completion of similar works.
- (vii) **If the space in the format is insufficient for furnishing full details, the same information may be furnished on a separate sheet of paper strictly as per the format prescribed by the Bank duly signed with seal, scanned and uploaded along with supporting documents.**

(viii) Even, if no information is to be provided in a column, a '**Nil**' or '**No such case**' entry should be made in that column. If any particulars / query is not applicable in case of the bidder, it should be stated as '**Not applicable**'. Tender document shall contain all the enclosures mentioned and copies shall be self-attested.

(ix) The bid submitted by a bidder who is found to be not satisfying the above prequalification criteria will be disqualified. Bids containing false and / or incomplete information are liable for rejection.

3. For full details please refer Tender document Techno-Commercial Bid (Part I) and Price-Bid (Part II). Further corrigendum / addendum if any, will be hosted on the Bank's website <https://www.rbi.org.in/> under the link 'Tender's and <https://www.mstcecommerce.com/>. The Bank is not bound to accept the lowest tender and reserves the right to accept either full or in part of any tender. The Bank also reserves the right to reject any one or all of the tenders without assigning any reason, thereof.

Uma Sankar
Regional Director