



# भारतीय रिज़र्व बैंक Reserve Bank of India

## **Notice Inviting e-Tender (NIT)**

e- Tender for Supply, Installation, Testing and Commissioning (SITC) of Air Handling Unit (AHU) at Bank's Main Office Premises, Kolkata

Reserve Bank of India invites competitive e-tenders/ e-Tender for Supply, Installation, Testing and Commissioning (SITC) of Air Handling Unit (AHU) at Bank's Main Office Premises, Kolkata from eligible bidders as per the specified pre-qualification criteria.

The work is an estimated cost of ₹96 Lakhs and the initial contract duration shall be 60 days.

1. All the Pre-Qualification papers shall be submitted by hard copy or e-mail ([estatekolkata@rbi.org.in](mailto:estatekolkata@rbi.org.in)) on or before January 02, 2024 up to 2.00 PM. The same will be examined by the Bank and the eligible participants shall be intimated accordingly.
2. The Earnest Money Deposit (EMD) shall be in the form of Irrevocable Bank Guarantee or NEFT. The irrevocable BG shall be submitted in sealed cover addressed by name to **Shri R. Kesavan, Regional Director, Reserve Bank of India, Kolkata-700001** so as to reach **Estate Department, 3<sup>rd</sup> Floor, RBI, Kolkata** on or before **3:00 PM on** January 01, 2024 **superscribed** as "EMD for Tender for Supply, Installation, Testing and Commissioning (SITC) of Air Handling Unit (AHU) at Bank's Main Office Premises, RBI, Kolkata. Online tenders will be allowed to be viewed /downloaded by all firms as per schedule of tender (SOT). EMD shall be released to the contractor on submission of PBG as specified in clause of contract. On award of work, EMDs of unsuccessful tenderer shall be released thereafter.
3. The firms which do not comply with the following **pre-qualification criteria** and/or do not submit EMD will not be considered for opening of their tender Part-II (Price Bid).

a) **The intending bidder must have minimum 5 years of experience in carrying out similar nature of works viz. for Supply, Installation, Testing and Commissioning (SITC) of Air Handling Unit (AHU) and its allied works** The bidder should have experience of satisfactorily completed similar work(s)\* during last 5 years ending **October 2023 from November 2018**, should be either of the following:

i) **Three** completed similar works\* each costing not less than the amount equal to **40% of the estimated cost**

or

ii) **Two** completed similar works\* each costing not less than the amount equal to **50% of the estimated cost**

or

iii) **One** completed similar work\* costing not less than the amount equal to **80% of the estimated cost**

b) **Minimum yearly turnover of 100% of the estimated cost during last 3 financial years ending March 31, 2023, supported by audited financial statements.**

c) **Should furnish solvency certificate issued by applicant's Banker for the estimated cost of work.**

d) **Should have proper Service setup in Kolkata or at nearby city.**

1. In addition to above, intending bidders shall also submit following details and supporting documents along with PQ papers for Bank's examination:

(a)	Composition of the firm	Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of contractors in details should be submitted along with name(s) and address (es), of the partner's copy of the Articles of Association / Power of Attorney / such relevant document.
(b)	Work experience & Completion of similar works of specified value during the specified period	Copies of the <b>detailed work orders indicating date of award, value of awarded work, time given for completing the work etc</b> and the corresponding <b>completion certificates</b> indicating actual date of completion and actual value of executed similar works should be enclosed in proof of the work experience. The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any Centre, should also be given.
(c)	Turnover	<b>Audited financial statements</b> for last three financial years i.e. 2020-21, 2021-22 and 2022-23 along with a

		<b>certificate of Chartered Accountant</b> indicating the turnover for these financial years.
(d)	Credit worthiness of the contractor and their turnover during the specified period	Copies of the Income Tax Clearance Certificates/Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
(e)	Name(s) and address(es) of the Bankers and their present contact executives	Written Information about the names and addresses of their bankers along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile/whatsapp) nos., fax nos., etc. of the contact executives (i.e. the persons who can be contacted at the office of their bankers by the Bank, in case it is so needed) should be furnished.
(f)	Details of bank accounts	Full particulars of their bank accounts, like account no. type, when opened etc., should be given.
(g)	Name(s) and address(es) of the Clients and their present contact executives	Written information about the names and addresses of their clients along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos. etc., of the contact executives (i.e. the persons who can be contacted at the office of their clients by the Bank in case it is so needed) should be furnished.
(h)	Details of completed works (Annex 8)	The client-wise names of work(s), year(s) of execution of work (s), awarded and actual cost (s) of executed work (s), completion time stipulated in the contract (s) and actual time taken to complete the work (s), Name(s) and full contact-details of the officers/authorities/departments under whom the work(s) was/were executed should be furnished.
(i)	Details of office setup	Address and contact details of the office set up.
(j)	Details of registration and copies of registration certificate/ documents for	PAN GST Office of Labour Commissioner, if applicable

2. In the event of intending bidder's failure to comply prescribed conditions, Bank reserves the right to not allow him to participate in tendering process.
3. A pre-bid meeting (off-line mode) of the Eligible bidders will be held as per SOT at Estate Cell, 3<sup>rd</sup> Floor, Reserve Bank of India, Kolkata. No further clarifications/queries will be entertained after the pre-bid meeting. Minutes of meeting (MOM) shall be uploaded on MSTC website.
4. (a) Tender forms can be downloaded for viewing from the website [www.mstcecommerce.com](http://www.mstcecommerce.com).  
  
(b) EMD of ₹ 1.92 Lakh (Rupees One Lakh Ninety Two Thousand only) in the form of NEFT or Irrevocable BG issued by a scheduled Bank should be submitted as per SOT.  
  
(c) Tenderers shall submit all the information and the documents as mentioned in the tender.

After examination, if any of the bidder is not found to possess the required eligibility, their tenders will not be accepted by the Bank for further processing.

5. Part I of the e-tenders will be opened on-line as per SOT in the presence of the authorized representative of the bidders who choose to be present. Part-II (Price bid) shall be opened of the eligible bidders on a subsequent date which will be intimated to the eligible bidders before opening.
6. The applicants/tenderers have to upload
  - a. Client's certificate as per format given in the tender from their clients for whom they have carried out "eligible works" in terms of the eligibility (Pre-qualification) criteria explained in this notice.
  - b. Banker's certificate as per format given in the tender from their banker/bankers.

The client's certificate shall be accepted only when the same is signed by an official of the rank of Executive engineer/Superintendent Engineer or equivalent in respect of a Government/Semi Government organization or a PSU and only when they are supported by adequate proof of payment received by the contractor for the work done by him. The client's certificate issued by the private organizations

shall also accompany Tax Deducted at Source (TDS) certificates. Applications/tenders uploaded without the above certificates may be rejected. The Bank shall have the right to independently verify these certificates.

The Bank shall evaluate the said reports before processing the tenders and opening of price bid of the tenders. If any bidder is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part-I of the tender. The Bank is not bound to assign any reason for doing so.

7. Any amendments / corrigendum to the tender, if any, issued in future will only be notified on the RBI Website and/or MSTC Website as given above.
8. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason there for.

Kolkata

Date

**SCHEDULE OF TENDER (SOT)**

e-Tender no.	RBI/Kolkata Regional Office/Estate/7/23-24/ET/238
Mode Of Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="https://mstcecommerce.com/eproc">https://mstcecommerce.com/eproc</a>
Publication of NIT in press, Bank's website and e-procurement portal and uploading tender on the e-procurement portal	16:00 Hrs on November 23, 2023 onwards
Availability of tender for viewing	December 13, 2023
Pre-Bid meeting	Offline December 20, 2023 at 11.00 AM at Estate Department, RBI Kolkata, 3 <sup>rd</sup> Floor, BMOP, Kolkata-700 001
Publication of minutes of Pre-Bid meeting/addendum, if any	December 22, 2023
Availability of tender (Part-I and Part-II) for submission including Pre-Qualification (PQ) Documents	January 02, 2024 up to 2.00 PM
i) Earnest Money Deposit by NEFT / BG	<b>Rs192000/- (Rupees One Lakh Ninety Two Thousand only)</b> in the form of BG, in favour of Reserve Bank of India, Kolkata, to be delivered in physical form at Estate Department, RBI Kolkata or NEFT  i) NEFT Details A/c No – 186003001. IFSC CODE – RBIS0KLPA01
Last date of submission of EMD.	January 01, 2024 up to 3.00 PM
Date & time of opening of Part-I (i.e. Techno-Commercial Bid)  Part II of the online tender will be opened on same day or subsequent date, which will be intimated to the tenderers in advance.	3.00 PM on January 02, 2024
Transaction Fee	Rs -----  Payment of Transaction fee through mstc payment gateway /NEFT/RTGS in favor of MSTC LIMITED