



राष्ट्रीयसमुद्रप्रौद्योगिकीसंस्थान
NATIONAL INSTITUTE OF
OCEAN TECHNOLOGY

संविदा आमंत्रण सूचना(नि.आ.सू.)

NOTICE INVITING TENDER (NIT)



फ़ार्म ख्या: NIOT/S&P/NIT
Form No.

GEM-Tender Schedule

निविदा संख्या/ Tender No.	NIOT/S&P/MBT/27772/2024-25	
कोजारी Issued To	Annual Maintenance Contract for 20 KVA Online UPS SURT20KUXI (APC make) - 2 Nos for three years	
निविदाप्रणाली/Tender Mode	GEM – BOQ Single Bid	
बोली का प्रकार एवं निविदा प्रस्तुतिकरण Bidding Type & Tender submission	Single Part Tender of Technical Bid and Price Bid should be submitted electronically through GeM portal https://gem.gov.in	
निविदा प्रलेख उपलब्धता स्थान Tender Documents available place	Bidders may download the help documents. Helpdesk number : Number: 1800-419-3436 E-Mail: helpdesk-gem@gov.in For any issues / clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.	
अपने प्रश्न ई मेल आईडी पर भेजें Send your queries to the email IDs	निविदा के अंतिम चरण तक/Upto Tender finalisations	gopalakrishnaa.niot@gov.in / vaidehi.niot@gov.in

राष्ट्रीय समुद्र प्रौद्योगिकी संस्थान **NATIONAL INSTITUTE OF OCEAN TECHNOLOGY**

वेलचेरी ताम्बरम मेन रोड **VELACHERY TAMBARAM MAIN ROAD**

नारायण पुरम, चेन्नै **600 100 NARAYANPURAM, CHENNAI 600 100**

रा.स.प्रौ.सं. वेबसाइट/NIOT Website : https://www.niot.res.in/tenders_index.php

Commercial Terms Compliance sheet (The format should not be altered)

Sl. No	Particulars	Yes	No	offer Page Ref
1	Whether every page of the tender document is signed for acceptance of tender and uploaded along with the offer?			
2	Whether Taxes and duties are shown separately in the quote. (Registration numbers for claiming the same to be strictly indicated)			
3	Whether accepted to submit the order acceptance within 7 days from the date of order?			
4	Whether Quote is valid for 90 days from the due date of tender or time specified in the tender document whichever is later?			
5	Whether payment terms of the tender is complied with?			
6	Whether the bidder satisfies the Pre- qualification criteria			
	a. a copy of your GST Registration certificates and PAN details are attached (Mandatory qualifying condition)			
	b. Supplier should have previous experience in supply of similar items to recognized institutions.			
7	Whether the authorization letter exclusively for this tender, from the original manufacturer is enclosed?			
8	Whether Past track record of quality and service is enclosed?			
9	Whether penalty clause is acceptable in case of not attending breakdown calls?			
10	Whether the tender is fully complying with tender specification/Adjustment if no, list out deviations very clearly along with the appropriate reason for the deviation?			
11	Whether item-wise price is quoted as per price bid and quoted price is realistic?			
12	Whether technical specification has been duly filled in and submitted with the tender document is uploaded along with the quotation.			
13	Whether your firm is registered under MSME/ NSIC/DIC/UAM? If yes enclose copy of registration			

PRICE BID FORMAT

S. No.	Description	Quantity (Nos.)	Unit	Unit rate for 1 UPS	Total Amount for each year
1.	Annual Maintenance Contract for 20 KVA Online UPS SURT20KUXI (APC make) for the year 2025-26	2	Nos		
2.	Annual Maintenance Contract for 20 KVA Online UPS SURT20KUXI (APC make) for the year 2026-27	2	Nos		
3.	Annual Maintenance Contract for 20 KVA Online UPS SURT20KUXI (APC make) for the year 2027-28	2	Nos		
4.	Any other charges, (Details to be indicated.)		Lumpsum		
5.	GST as applicable		Lumpsum		
Total					
(Amount in words. _____)					

The above total price is inclusive of GST.

Note:

*** For Supply**

The GST will be paid as applicable.

For Service

GST @ 18% is applicable.

NIOT has enrolled under GST in the category "Tax Deductor". The bidders are requested to update their database regarding NIOT's Registration under GST-Tax Deductor.

TDS @ 2% on the order value towards GST will be deducted on payments made to the supplier in respect of goods and/or services, supplied/provided if the value exceeds Rs. 2.5 lakhs.

1. The copy of the GST registration certificate to be attached.
2. The duly filled technical and commercial compliance sheets should be submitted along with quotation/offer.

We agree to all applicable terms and conditions listed in the tender document.

Signature with Seal

**Annual Maintenance Contract for 20 KVA Online UPS SURT20KUXI (APC make) - 2 Nos
for three years**

Pre -qualification criteria:

S. NO	NIOT Description	Remarks (Yes/No)
1	Preventive maintenance shall be carried out once in every three months.	
2	The vendor should be OEM or authorized dealer from Chennai only.	
3	The vendor should have trained engineers by the OEM (APC).	
4	The vendor should provide unlimited breakdown calls as and when required from the date of contract.	

Note:

The literature/brochure/write up of the items quoted should be uploaded.

Terms and Conditions:

- 1. Validity:** Quote should be valid for **90 days**.
- 2. AMC Period:** The AMC period is **for three years** from the date of acceptance of the order.
- 3. Payment:** Payment shall be released at the end of every six months after completion of two preventive maintenances and against submission of hard copy of invoice and service reports. No advance payment shall be made.
- 4. Scope of work:**
 - a. In the event of UPS failure during the AMC period should be either replace or repair the unit without breakdown time not exceeding 24 hours.
 - b. The vendor should bring all necessary tools for maintenance.
 - c. The vendor should clean all the batteries once in three months and replace wear and tear parts.
 - d. The vendor should respond within 4 hours from the time of request
 - e. The vendor should have phone Support 24/7.
 - f. Preventive maintenance once in a three months and unlimited breakdown calls as and when required.
 - g. Preventive Maintenance service report should be submitted at the end of every six months.
- 5. Penalty:** Any breakdown call not attended within 5 working days, from the receipt of information, a penalty of 0.5% of total contract value will be deducted.

We agree to all terms and conditions as per tender document.

Date:

Signature of supplier

Place:

Stamp

+MANDATORY DOCUMENTS:

1. GST Registration Certification
2. PAN details
3. Cancelled cheque Leaf / Bank details
4. Copy of NIT documents affixing company seal and signed in all the pages.
5. Duly filled commercial compliance sheet and Technical Compliance sheets
6. Any other documents sought in the NIT
7. MSME Certificate, if any

We agree to provide all the documents listed above.

Company's Signature with Seal