



संपदा विभाग/ Estate Department
चेन्नै /Chennai

Notice Inviting Tender:

Reserve Bank of India, Chennai invites e-Tenders for the work – “**Comprehensive Annual Maintenance Contract (CAMC) for providing Housekeeping Services at Bank’s Main Office Premises (including Annex Building and Essential Staff Quarters)**”. The tendering process will be done only through the e-Tendering portal of MSTC Ltd (<https://www.mstcecommerce.com/eprocn/>). All interested bidders shall, register themselves with MSTC Ltd, through the above-mentioned website to participate in the tendering process.

The schedule of e-Tender is as follows:

e-Tender No.	RBI/Chennai Regional Office/Estate/29/23-24/ET/460 [AMCHouseKeepingforMOP]
Description of Work	Comprehensive Annual Maintenance Contract (CAMC) for providing Housekeeping services at Bank’s Main Office Premises (including Annex Building and Essential Staff Quarters)
Mode of Tender	e-Tender (Online Part I - Techno-Commercial Bid and Part II - Price Bid) through https://www.mstcecommerce.com/eprocn/
Estimated Cost for 12 months	₹ 155.00 Lakh (Rupees One Hundred and Fifty-Five Lakh only)
Earnest Money Deposit(EMD)	₹ 3,10,000/- (Rupees Three Lakh Ten Thousand only)
Performance Bank Guarantee/ Security Deposit	5% of the contract value (To be submitted by the successful bidder)
Date of NIT (Notice Inviting Tender) available to parties for download	16:00 Hrs. of February 01, 2024 onwards.
Pre-Bid Meeting	11:00 Hrs. on February 28, 2024 (Venue: Reserve Bank of India, Estate Department, II Floor, Rajaji Salai, Fort Glacis, Chennai-600001). Note: The participants are advised to confirm their participation through mail ids mentioned, one day before to make the necessary arrangements.
Last Date of submission of EMD	11:00 Hrs. of March 12, 2024
Date of Starting of e-Tender for submission of online Techno- Commercial Bid and Price Bid	10:00 Hrs. on, March 02, 2024
Date of closing of online e-tender for submission of techno-commercial bid & price bid	11:00 Hrs. on March 12, 2024

Date of opening of Part-I (Techno-commercial bid)	15:00 Hrs. on March 12, 2024
Date of opening of Part-II (Price bid)	If no special conditions are put forth by the bidders, Part II (Price Bid) of the tender shall also be opened thereafter on the same day or shall be opened on a subsequent date which would be intimated to the bidders.
Transaction fee	Payment of Transaction fee as mentioned in the MSTC portal through MSTC payment gateway/NEFT/RTGS in favour of MSTC LIMITED.

The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason thereof.

**The Regional Director
Reserve Bank of India
Chennai**