****

**Reserve bank of India**

**Financial Inclusion and Development Department**

**New Delhi**

# **NOTICE INVITING TENDER (NIT)**

**(RBI/Delhi Regional Office/Estate/8/25-26/ET/546)**

**E-Tender for Design, Fabrication, Decoration and Maintaining of RBI Stall at Bharat Mandapam Complex, New Delhi**

Reserve Bank of India, New Delhi (hereinafter referred to as “the Bank”) invites E-Tender through MSTC for Design, Fabrication, Decoration and Maintaining of RBI Stall no. 4G-07-A in Hall 4 (Ground Floor) of 117 sqm at IITF 2025, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2025, from eligible and willing firms. The estimated cost of the work is ₹15.00 lakh (Rupees Fifteen Lakh) including GST.

2. This is an open e-tender. Only those firms, which are registered on MSTC portal will be able to take part in the tender process. The tender document for viewing/ download will be available from 12:00 PM onwards on October 10, 2025, from the website www.mstcecommerce.com/eprocn/ and is also available on website https://rbi.org.in/Scripts/Bs\_ViewTenders.aspx for download. Date of closing of online submission of e-tender (Techno-Commercial Bid and Price Bid) will be October 24, 2025, 02:00 PM as per Para 5 below.

3. **This is a three-cover e-tendering process.** In the first e-cover, the proof of EMD submission must be uploaded onto the MSTC portal. The second e-cover i.e., Part I (Techno-Commercial Bid) of only those bidders who have submitted the EMD on or before the due date will be considered for opening. The second e-cover, i.e., Part-I of the tender will contain the Bank’s standard technical and commercial conditions for the proposed work, which must be agreed to by the bidders. The third e-cover i.e., Part-II (Price Bid) of the tender will contain the Bank’s schedule of quantities/ services required and bidders’ price bid to be submitted online on MSTC portal.

4.The duly filled in tender documents shall be uploaded on MSTC website https://www.mstcecommerce.com/eprocn/. All Pre-Qualification (PQ) papers shall be uploaded only on MSTC portal and same will be downloaded at the time of opening of second e-cover i.e., Part I of the tender for examination by the Bank.

5. The timeline and other details of the tender are as follows:

|  |  |  |
| --- | --- | --- |
| A | E-Tender No. | RBI/Delhi Delhi Regional Office/Estate/8/25-26/ET/546 |
| B | Name of Work | E-Tender for Design, Fabrication, Decoration and Maintaining of RBI Stall no. 4G-07-A in Hall 4 (Ground Floor) of 117 sqm at IITF 2025, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2025 |
| C | Mode of Tender | e-Procurement System(First e-cover containing proof of EMD, Second e-cover i.e., Part I - Techno-Commercial Bid and Third e-cover i.e., Part II - Price Bid) The tendering would be done only through the e-Tendering portal of MSTC Ltd https://www.mstcecommerce.com/eprocn/ |
| D | Estimated Cost | ₹15.00 lakh (Rupees Fifteen Lakh only) (Including GST) |
| E | Earnest Money Deposit  | ₹30,000/- (Rupees Thirty Thousand only) Further details have been provided at Clause no. 12 of Section III (a) of the tender document. |
| F | Date of NIT available to the parties to download | October 10, 2025, after 12:00 PM |
| G | Date and Place of Pre-Bid Meeting | October 15, 2025, at 11:00 AM at 2nd Floor, RBI, 6, Sansad Marg, New Delhi – 110001 |
| H | Date of starting of online submission of e-tender (EMD, Techno-Commercial Bid and Price Bid) at https://www.mstcecommerce.co m/eprocn/ | October 10, 2025, after 12:00 PM |
| I | Last date of proof of submission of EMD in first e-cover on MSTC portal and submission of original EMD document in case of mode of payment being Demand Draft/Banker’s Cheque/Bank Guarantee | October 24, 2025, at 12:30 PM |
| J | Date of closing of online submission of e-tender (Techno-Commercial Bid and Price Bid) | October 24, 2025, at 02:00 PM |
| K | a. Date and time of opening of first e-cover (containing proof of submission of EMD) b. Date of opening of second e-cover (containing Part-I i.e., Techno-Commercial Bid)c. Date of opening of third e-cover (containing Part II i.e., Price Bid)Note: The covers shall be opened in the presence of the authorized representative of the bidders who choose to be present | 1. October 24, 2025, at 03:00 PM
2. October 24, 2025, after verification of receipt of EMD in first e-cover

c. Third e-cover i.e., Part II (Price Bid) of only those bidders who qualified in Part – I (Techno-Commercial Bid) shall be opened on a subsequent date, and it would be intimated to qualified bidders through email. |
| L | Bid Validity | Thirty days (30 days) from the date of opening of the second e-cover i.e., Part I of the tender (Techno-Commercial Bid), the period of which may be extended by mutual agreement, and the bidder/s shall not cancel or withdraw the tender during this period. |
| M | Transaction Fee | **Charged by MSTC****Payment of transaction fee through MSTC payment gateway/ NEFT/ RTGS in favor of MSTC LIMITED** |

6. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject any or all the tenders without assigning any reason thereof.

Regional Director

Reserve Bank of India

New Delhi

Note: All the tenderers may please note that any amendments/corrigendum to the Tender, if issued in future, will only be notified on the RBI Website only.