



भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA

Notice Inviting e-Tender (NIT)

e-Tender No: RBI/Kolkata Regional Office/Estate/23/24-25/ET/451

Design, Supply, Installation, Testing and Commissioning (SITC) of 3 nos. Air Handling Units (AHU) at Mezzanine Floor of Bank's Main Office Premises, RBI, Kolkata

Tender Notice

Online e-Tenders in two parts (part-I and II) are invited for " **Design, Supply, Installation, Testing and Commissioning (SITC) of 3 nos. Air Handling Units (AHU) at Mezzanine Floor of Bank's Main Office Premises, RBI, Kolkata**". The tenders shall be submitted in online manner at <https://mstcecommerce.com> website.

1. The firms which do not comply with the following pre-qualification criteria and/or do not submit EMD will not be considered for opening of their tender Part-II (Price Bid):

a) The intending bidder must have minimum 5 years of experience in carrying out similar nature of works viz. for Supply, Installation, Testing and Commissioning (SITC) of Air Handling Unit (AHU) and its allied works. The bidder should have experience of satisfactorily completed similar work(s)* during last 5 years ending August 2024 from September 2019, should be either of the following:

i) Three completed similar works* each costing not less than the amount equal to 40% of the estimated cost

or

ii) Two completed similar works* each costing not less than the amount equal to 50% of the estimated cost

or

iii) One completed similar work* costing not less than the amount equal to 80% of the estimated cost

b) Minimum yearly turnover of 100% of the estimated cost during last 3 financial years ending March 2024, supported by audited financial statements.

- c) Should furnish solvency certificate issued by applicant's Banker for the estimated cost of work.
- d) Should have proper Service setup in Kolkata or at nearby city.

2. In addition to above, intending bidders shall also submit following details and supporting documents along with PQ papers for Bank's examination:

(a)	Composition of the firm	Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of contractors in details should be submitted along with name(s) and address (es), of the partner's copy of the Articles of Association / Power of Attorney / such relevant document.
(b)	Work experience & Completion of similar works of specified value during the specified period	Copies of the detailed work orders indicating date of award, value of awarded work, time given for completing the work etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works should be enclosed in proof of the work experience. The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any Centre, should also be given.
(c)	Turnover	Audited financial statements for last three financial years i.e. 2021-22, 2022-23 and 2023-24 along with a certificate of Chartered Accountant indicating the turnover for these financial years.
(d)	Credit worthiness of the contractor and their turnover during the specified period	Copies of the Income Tax Clearance Certificates/Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
(e)	Name(s) and address(es) of the Bankers and their present contact executives	Written Information about the names and addresses of their bankers along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc. of the contact executives (i.e. the persons who can be contacted at the office of their bankers by the Bank, in case it is so needed) should be furnished.

(f)	Details of bank accounts	Full particulars of their bank accounts, like account no. type, when opened etc., should be given.
(g)	Name(s) and address(es) of the Clients and their present contact executives	Written information about the names and addresses of their clients along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos. etc., of the contact executives (i.e. the persons who can be contacted at the office of their clients by the Bank in case it is so needed) should be furnished.
(h)	Details of completed works (Annex 8)	The client-wise names of work(s), year(s) of execution of work (s), awarded and actual cost (s) of executed work (s), completion time stipulated in the contract (s) and actual time taken to complete the work (s), Name(s) and full contact-details of the officers/authorities/departments under whom the work(s) was/were executed should be furnished.
(i)	Details of office setup	Address and contact details of the office set up.
(j)	Details of registration and copies of registration certificate/ documents for	PAN GST Office of Labour Commissioner, if applicable

In the event of intending bidder's failure to comply prescribed conditions, Bank reserves the right to not allow him to participate in tendering process.

3. A pre-bid meeting will be held at **11:00 AM on October 17, 2024 at Estate office, 3rd Floor, RBI, Kolkata** to discuss/clarify anything about the tender. No separate communication will be sent for this meeting. All the intending tenderers are advised to be present and study the tender documents **and site visit will be facilitated to provide the first feel of the work and site.**
4. Tenderers are required to submit the details of the works carried out by them during last 5 years along with the name and contact no. of the users of the equipment in the enclosed format.
5. A tender submitted by a firm who is found to be not submitting the above details will be rejected.
6. Tenders shall be submitted online in two parts viz. Part-I containing technical and commercial details of the offer and Part-II containing prices only. **Part-I will be opened on or after 11:30 hrs. of the same day and techno-commercial evaluation of the same will be done. Firms who are meeting all the criteria will be considered for opening the Part-II (Price Bid). Part II will be opened online on subsequent date, which will be intimated to the tenderers in advance.**

7. The Reserve Bank of India reserves the right to accept or reject any or all the tenders, in full or in part, without assigning any reason thereof. The Bank also reserves the right to accept the tender of any firm. Tenderers are requested to quote unit rates and amounts separately. They are also requested to use the enclosed proforma only (and not to use their own format).
8. The tenderers shall pay as Earnest Money a sum of **₹64,000/- (Rupees Sixty Four Thousand only)** by NEFT or BG in favor of Reserve Bank of India ,Kolkata, drawn on a scheduled bank along with **tender eligibility papers and statements / Annexures mentioned in Part-I of the tender and Pre-Qualification papers as given above** . After receiving the EMD and other Pre-Qualification papers, firms will be allowed to continue in the online tendering process. Last date of submission of the Pre- Qualification papers online is up to **November 05, 2024 up to 11:00 hrs**. The Earnest Money Deposit of the successful tenderer shall be released without any interest on issue of virtual completion certificate. The Earnest Money Deposit of unsuccessful tenderer shall be released to them without any interest after award of work.
9. The tenders shall be valid for a period of 90 days from the date of **opening of Part-I of the tender**.
10. The rates quoted shall be inclusive of all taxes, duties, transport, packing, forwarding, insurance etc. and shall be for the complete work duly installed and commissioned at site. The prices quoted shall remain firm for the entire period of contract and shall not be subjected to any variations in the foreign exchange or variations of any other taxes, levies, duties etc. No import license will be furnished by the Bank. The tenderers shall make their own arrangement for import of any part or components, if any, required for completion of the work. Tenderer should have GST registration number. Tenderers must quote their rates including GST levied by the Central Government and State Government. The Bank is not responsible for payment of GST for the service rendered by the contractor. It is the responsibility of the contractor to pay the GST to the tax authority.
11. The entire work of design, supply, installation, testing and commissioning of the system shall be completed within a period of **45 days from the 14th day of date of issue of work order**.
12. **The tenderers shall indicate details of the service center at Kolkata or nearby city, the staff strength, contact numbers and the availability of spares for the system.**

Place: KOLKATA

Date: September 23, 2024

Regional Director, KOLKATA

SCHEDULE OF TENDER (SOT)

e-Tender no.	RBI/Kolkata Regional Office/Estate/23/24-25/ET/451
Mode of Tender	Open Tender through e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through https://mstcecommerce.com/eprocn)
Publication of NIT in press	September 23, 2024
Bank's Estimated Value	₹32,00,000/- (Rupees Thirty Two Lakhs only)
Publication of NIT on Bank's website	September 23, 2024, 17:00hrs onwards
Availability of tender on MSTC eProcurement portal https://mstcecommerce.com/eprocn	September 23, 2024, 17:00hrs onwards
Availability of tender for viewing	Up to October 14, 2024
Pre-Bid meeting	October 17, 2024 at 11:00 hrs. at Estate Department, RBI Kolkata, 3 rd Floor, BMOP, Kolkata - 700 001
Publication of minutes of Pre-Bid meeting/addendum, if any	On or before October 18, 2024
Last date of submission of EMD	November 04, 2024 up to 14:00 hrs.
Last date of availability of tender (Part-I and Part-II) for submission including Pre-Qualification (PQ) documents	November 05, 2024 up to 11:00 hrs.
Earnest Money Deposit by NEFT / BG	EMD @2% of the total estimated cost of the tender i.e. ₹64,000/- has to be submitted by each bidder in the form of BG, in favour of Reserve Bank of India, Kolkata, to be delivered in physical form at Estate Department, RBI Kolkata or NEFT to - A/c No – 186003001. IFSC CODE – RBIS0KLPA01
Date & time of opening of Part-I i.e. Techno-Commercial Bid (Subject to fulfilling the PQ criteria). Part II of the online tender will be opened on same day or subsequent date, which will be intimated to the tenderers in advance.	On or after November 05, 2024, 11:30 hrs.
Transaction Fee	Details available on the MSTC Portal