



**RESERVE BANK OF INDIA  
ESTATE DEPARTMENT  
CHENNAI**

**NOTICE INVITING e-TENDER**

Reserve Bank of India, Chennai invites e-Tender for the work – “**Supply, Installation, Testing and Commissioning (SITC) of 03 Nos. Air Handling Units (AHU) at Main Office Premises, Reserve Bank of India, Chennai**”. The tendering process will be done only through the e-Tendering portal of MSTC Ltd <https://www.mstcecommerce.com/eproc/>. All interested bidders shall, register themselves with MSTC Ltd, through the above-mentioned website to participate in the tendering process. The salient details of the work for which bids are invited and important instructions to the bidder are as under:

i.	e-Tender No.	<b>RBI/Chennai Regional office/Estate/12/23-24/ET/207 [SITCOF03AHUMOPRBI]</b>
ii.	Name and location of the work.	Supply, Installation, Testing and Commissioning (SITC) of 03 Nos. Air Handling Units (AHU) at Main Office Premises, Reserve Bank of India, Chennai.
iii.	Name & address of tender inviting authority.	The Regional Director, Reserve Bank of India, Estate Department, Fort Glacis, 16, Rajaji Salai, Chennai-600001. Tel No.: 044 - 2539 9250/9922 E Mail id: <a href="mailto:estatechennai@rbi.org.in">estatechennai@rbi.org.in</a>
iv.	Estimated cost put to tender.	₹50.79 lakh. (incl. of G.S.T)
v.	Earnest Money Deposit (EMD).	₹1,01,580/- from each bidder
vi.	Period of completion.	02 months from 10th day of work order
vii.	(a) Tender documents available on and to be downloaded / submitted through e-Tender mode.	Through Bank's approved e-Tender portal <a href="https://www.mstcecommerce.com/eproc/">https://www.mstcecommerce.com/eproc/</a>
	(b) Period during which Tender documents will be available in the MSTC e-tender portal.	From November 14, 2023 to 11:00 Hrs. on December 14, 2023.
viii.	Important instructions on e-Tender and amount of transaction fee to be paid.	For instructions on e-Tender, please refer to the <b>Annexure I: Important Instructions for E – Procurement</b> of the tender document. e-Tender transaction fee shall be paid in the MSTC Website as applicable.

ix	Last date of submission of Pre-Qualification (PQ) papers	Up to 17:00 Hrs. of November 23, 2023
x.	Pre-bid meeting (offline).	11:00 Hrs. on December 05, 2023 at Estate Department, Reserve Bank of India, Fort Glacis, Rajaji Salai, Chennai - 600001. <b>Note:</b> The participants are advised to confirm their participation one day before to make the necessary arrangements through mail ids mentioned
xi.	Date of Starting of e-Tender for submission of bid (online) -Techno-commercial (Part I) bid and Price-bid (Part II).	11:00 Hrs. on, December 07, 2023
xii.	Last date and time of submission of bid (online) -Techno-commercial (Part I) bid and Price-bid (Part II).	11:00 Hrs. on, December 14, 2023
xiii.	Last date and time of submission of EMD.	11:00 Hrs. on, December 14, 2023
xiv	Date & time for opening of Techno-commercial bid (Part I).	15:00 Hrs. on, December 14, 2023
xv	Date & time for opening of Price-bid (Part II) bid.	Will be communicated subsequently to the eligible bidders through e-mail.
xvi	Validity of the tender	02 months from the date of opening of the PART- I of the Tender.
xvii.	Transaction fee	Payment of Transaction fee as mentioned in the MSTC portal through MSTC payment gateway/NEFT/RTGS in favour of MSTC LIMITED.
xviii.	Contact details of tender inviting authority personnel.	(i) Shri. Ramesh S (AGM, Estate Department) 044 - 2539 9922 <a href="mailto:sramesh@rbi.org.in">sramesh@rbi.org.in</a> (ii) Smt. Revati Kottakota (AGM-Tech, Estate Department) Department) 044 - 2539 9261 <a href="mailto:revatikottakota@rbi.org.in">revatikottakota@rbi.org.in</a> (iii) Shri. Randeep Sangwan (AM - Tech, Estate Department) 044 - 2561 9820 <a href="mailto:randeepsangwan@rbi.org.in">randeepsangwan@rbi.org.in</a> (iv) Smt. N. Sai Sameera (AM, Estate Department) 044 - 2539 9066 <a href="mailto:saisameeran@rbi.org.in">saisameeran@rbi.org.in</a>

2. The bidders who fulfil the minimum **Pre-Qualification (PQ) / eligibility criteria as mentioned in the tender document** at shall be eligible to participate in tendering process. The Pre-Qualification papers super scribed as “Supply, Installation, Testing and Commissioning (SITC) of 03 Nos. Air Handling Units (AHU) at Main Office Premises, Reserve Bank of India, Chennai”, Regional Director for Tamil Nadu & Puducherry, Reserve Bank of India, Fort Glacis, Rajaji Salai, Chennai-600 001, by name to reach her office not later than **17:00 Hrs. of November 23, 2023** for Bank's examination. Alternatively, the scanned copy of all the PQ document may be forwarded to mail id: [saisameeran@rbi.org.in](mailto:saisameeran@rbi.org.in) and [arjunkumark@rbi.org.in](mailto:arjunkumark@rbi.org.in) latest by **17:00 Hrs. of November 23, 2023**.

**Notes:**

- (i) **\*Similar work** shall mean “Supply, Installation, Testing and Commissioning (SITC) of Air Handling Units (AHU) for large office buildings / commercial premises”.
- (ii) Components of work executed other than those included in definition of similar work (mentioned above) shall be deducted while calculating cost of similar work. Bidder shall submit abstract of cost of work in support of this.
- (iii) In respect similar work completion certificate(s), client certificate(s) issued by the private companies shall also accompany copy of Tax Deducted at Source (TDS) certificates. Bids received without the specified certificates shall be rejected and the Bank shall have the right to verify / cause verification of authenticity of the said documents whenever felt necessary.
- (iv) Regarding client's certificate for qualifying similar completed works carried out for Government / public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For qualifying similar completed works carried out for private companies, shall accompany Tax Deducted at Source (TDS) certificates has to be submitted for proving the credentials/contract amount.
- (v) Bank reserve its right to obtain the performance reports from the clients for the qualifying work(s), Banker(s) report of the Bidders directly, if so desired. The Bank on its own may also conduct inspection of their work eligible/qualifying works referred by the Bidder in their bid.
- (vi) It is clarified that the work executed by the applicant for their in-house or capital use will not be considered for the purpose of work experience of completion of similar works.
- (vii) **If the space in the format is insufficient for furnishing full details, the same information may be furnished on a separate sheet of paper strictly as per the format prescribed by the Bank duly signed with seal, scanned and uploaded along with supporting documents.**

- (viii) Even, if no information is to be provided in a column, a '**Nil**' or '**No such case**' entry should be made in that column. If any particulars / query is not applicable in case of the bidder, it should be stated as '**Not applicable**'. Tender document shall contain all the enclosures mentioned and copies shall be self-attested.
- (ix) The bid submitted by a bidder who is found to be not satisfying the above prequalification criteria will be disqualified. Bids containing false and / or incomplete information are liable for rejection.

3. For full details please refer Tender document Techno-Commercial Bid (Part I) and Price-Bid (Part II). Further corrigendum / addendum if any, will be hosted on the Bank's website <https://www.rbi.org.in/> under the link 'Tender's and <https://www.mstcecommerce.com/eproc/>. The Bank is not bound to accept the lowest tender and reserves the right to accept either full or in part of any tender. The Bank also reserves the right to reject any one or all of the tenders without assigning any reason, thereof.

**Uma Sankar**  
**Regional Director**