



भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA

Notice Inviting e-Tender (NIT)

e-Tender No: RBI/Kolkata Regional Office/Estate/24/24-25/ET/456

Design, Supply, Installation, Testing and Commissioning (SITC) of Public Address system for the Bank's Main Office Premises at RBI, Kolkata

Tender Notice

Online e-Tenders in two parts (part-I and II) are invited for " **Design, Supply, Installation, Testing and Commissioning (SITC) of Public Address system for the Bank's Main Office Premises at RBI, Kolkata**". The tenders shall be submitted in online manner at <https://mstcecommerce.com> website.

1. The firms which do not comply with the following pre-qualification criteria and/or do not submit EMD will not be considered for opening of their tender Part-II (Price Bid):

1	E-tenders are invited for the work in two parts as per following eligibility criteria: -
(i)	Prequalification/ Eligibility Criteria to be fulfilled for participation in bidding: -
(a)	<u>Duration of past experience:</u> - The bidder should have experience of satisfactorily completed similar work(s)* during last 5 years ending August 2024 from September 2019. <ul style="list-style-type: none">• Applicant should furnish their Client list showing the details of work carried out by them during the last 5 years. The list shall include details such as Name of the Client, Value of work executed, Date of Start and Finish of the work, Reasons of delay, if any, etc.• The Applicant should submit documentary evidence in support of minimum experience of 5 years.
(b)	<u>Minimum value of each completed work (qualifying) :-</u> Experience of having successfully completed similar works during last 5 years should be either of the following: i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost ₹18.5 lakhs Or ii) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost ₹18.5 lakhs Or

	iii) One similar work costing not less than the amount equal to 80% of the estimated cost ₹18.5 lakhs
(c)	Yearly turnover: - Should have an annual turnover of amount equal to: - 100% of estimated cost or more during the last three financial years ending March 31, 2024.
(d)	Solvency: - Should furnish solvency certificate issued by the Applicant's banker, for an amount equal to the estimated cost of tender.
(e)	Service setup: - Full-fledged service setup should be available at Kolkata
(ii)	Important instructions to all the bidders for above PQ/Eligibility criteria: - <ul style="list-style-type: none"> • The above information/ documents are required to be submitted mandatorily by all the bidders to enable the Bank to verify their eligibility for participating in the tendering process. • The tenderers have to invariably furnish details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India. • intending tenderers shall have to satisfy the Bank with documentary evidence in support of their possessing required eligibility (as specified in "(i)" above) for participating in the tendering process and in the event of their failure to do so, the Bank reserves the right not to process their tender even though blank tender document has been issued to the bidder. For this purpose, the tenderers shall be required to submit the mandatory information/ documents in proof of their eligibility to take part in the tendering process up to the last date and time of issue of tender documents.

2. In addition to above, intending bidders shall also submit following details and supporting documents along with PQ papers for Bank's examination:

(a)	Composition of the firm	Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.) of the composition of the firm of contractors in details should be submitted along with name(s) and address (es), of the partner's copy of the Articles of Association / Power of Attorney / such relevant document.
(b)	Work experience & Completion of similar works of specified value during the specified period	Copies of the detailed work orders indicating date of award, value of awarded work, time given for completing the work etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works should be enclosed in proof of the work experience. The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any Centre, should also be given.

(c)	Turnover	Audited financial statements for last three financial years i.e. 2021-22, 2022-23 and 2023-24 along with a certificate of Chartered Accountant indicating the turnover for these financial years.
(d)	Credit worthiness of the contractor and their turnover during the specified period	Copies of the Income Tax Clearance Certificates/Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
(e)	Name(s) and address(es) of the Bankers and their present contact executives	Written Information about the names and addresses of their bankers along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc. of the contact executives (i.e. the persons who can be contacted at the office of their bankers by the Bank, in case it is so needed) should be furnished.
(f)	Details of bank accounts	Full particulars of their bank accounts, like account no. type, when opened etc., should be given.
(g)	Name(s) and address(es) of the Clients and their present contact executives	Written information about the names and addresses of their clients along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos. etc., of the contact executives (i.e. the persons who can be contacted at the office of their clients by the Bank in case it is so needed) should be furnished.
(h)	Details of completed works (Annex 8)	The client-wise names of work(s), year(s) of execution of work (s), awarded and actual cost (s) of executed work (s), completion time stipulated in the contract (s) and actual time taken to complete the work (s), Name(s) and full contact-details of the officers/authorities/departments under whom the work(s) was/were executed should be furnished.
(i)	Details of office setup	Address and contact details of the office set up.
(j)	Details of registration and copies of registration	PAN GST Office of Labour Commissioner, if applicable

	certificate/ documents for	
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3. In the event of intending bidder's failure to comply prescribed conditions, Bank reserves the right to not allow him to participate in tendering process.
4. Reserve Bank of India invites online e-tenders for the work "Design, Supply, installation, testing & commissioning (DSITC) of Public Address system at Bank's Main Office Premises at RBI, Kolkata". Online Tenders will be available to view / download for all firms from **17:00 hrs on September 24, 2024.**
5. The e-tender is to be submitted through the website <https://mstcecommerce.com/eprocn>. The work is estimated to cost **₹18.5 lakhs** (Rupees Eighteen Lakhs Fifty Thousand Only) and the entire work of Design, Supply, installation, testing & commissioning (DSITC) of Public Address system at Bank's Main Office Premises at RBI, Kolkata shall be completed within a period of 02 months from the 14th day of date of issue of work order.
6. A pre-bid meeting will be held at **11.00 AM on October 18, 2024** at office to discuss/clarify anything about the tender. No separate communication will be sent for this meeting. All the intending tenderers are advised to be present and study the tender documents.
7. The tenderers shall pay as **Earnest Money a sum of ₹37,000/-** (Rupees Thirty Seven Thousand only) by NEFT or Bank Guarantee in favour of RBI -Kolkata, drawn on a scheduled bank along with Part I of the tender. The Earnest Money Deposit of the successful tenderer shall be released without any interest on issue of virtual completion certificate. The Earnest Money Deposit of unsuccessful tenderer shall be released to them without any interest after award of work. **The last date of submission EMD is November 04, 2024 up to 14:00 hrs.**
8. E-Tenders shall be submitted in two parts viz. Part I containing technical and commercial details of the offer and online submit their consent for these conditions and Part II containing prices only within **November 05, 2024 till 11:00 hrs. Part-I will be opened on or after 11:30 hrs.** of the same day and techno-commercial evaluation of the same will be done. Firms who are meeting all the criteria will be considered for opening the Part-II (Price Bid). Part II will be opened online on subsequent date, which will be intimated to the tenderers in advance.
9. The tenders shall be valid for a period of 90 days from the date of opening of Part I of the tender.
10. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tenders. The Bank also reserves the right to reject any or all the tenders without assigning any reason, thereof.
11. The rates quoted shall be inclusive of all taxes, duties, transport, packing, forwarding, insurance etc. and shall be for the complete work duly installed and

commissioned atsite. The prices quoted shall remain firm for the entire period of contract and shall not be subjected to any variations in the foreign exchange or variations of any other taxes, levies, duties etc. No import license will be furnished by the Bank. The tenderers shall make their own arrangement for import of any part or components, if any, required for completion of the work. Tenderer should have GST registration number. Tenderers must quote their rates including GST levied by the Central Government and State Government. The Bank is not responsible for payment of GST for the service rendered by the contractor. It is the responsibility of the contractor to pay the GST to the tax authority.

12. The entire work of the entire work of Design, Supply, installation, testing & commissioning (DSITC) of Public Address system at Bank's Main Office Premises at RBI, Kolkata shall be completed within a period of **02 months from the 14th day of date of issue of work order.**

13. **The tenderers shall indicate details of the service center at Kolkata or nearby city, the staff strength, contact numbers and the availability of spares for the system.**

Place: KOLKATA

Date: September 24, 2024

Regional Director, KOLKATA

Schedule of Tender

e-Tender no.	RBI/Kolkata Regional Office/Estate/24/24-25/ET/456
Mode of Tender	Open Tender through e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through) https://mstcecommerce.com/eprocn
Publication of NIT in press	September 23, 2024
Bank's Estimated Value	₹18,50,000/- (Rupees Eighteen Lakhs Fifty Thousand only)
Publication of NIT on Bank's website	September 24, 2024
Availability of tender on MSTC eProcurement portal https://mstcecommerce.com/eprocn	September 24, 2024, 17:00hrs onwards
Availability of tender for viewing	Up to October 15, 2024
Pre-Bid meeting	October 18, 2024 at 11:00 hrs at Estate Department, RBI Kolkata, 3 rd Floor, BMOP, Kolkata - 700 001
Publication of minutes of Pre-Bid meeting/addendum, if any	On or before October 21, 2024
Last date of submission of EMD	November 04, 2024 up to 14:00 hrs
Last date of availability of tender (Part-I and Part-II) for submission including Pre-Qualification (PQ) documents	November 05, 2024 up to 11:00 hrs
Earnest Money Deposit by NEFT / BG	EMD @2% of the total estimated cost of the tender i.e. ₹37,000/- has to be submitted by each bidder in the form of BG, in favour of Reserve Bank of India, Kolkata, to be delivered in physical form at Estate Department, RBI Kolkata or NEFT to - A/c No – 186003001 IFSC CODE – RBIS0KLPA01
Date & time of opening of Part-I i.e. Techno-Commercial Bid (Subject to fulfilling the PQ criteria). Part II of the online tender will be opened on same day or subsequent date, which will be intimated to the tenderers in advance.	On or after November 05, 2024, 11:30 hrs
Transaction Fee	Details available on the MSTC Portal