



**Reserve Bank of India  
Estate Department  
Bhubaneswar**

**Section A**

**NOTICE INVITING e-TENDER**

**Name of the work: “Supply, Installation, Testing and Commissioning of Audio and Video system at 2nd floor Auditorium in Bank’s Office Building at Reserve Bank of India (RBI), Bhubaneswar”**

**e-Tender No: RBI/Bhubaneswar Regional Office/Estate/ 47/25-26/ET/899**

**A. Eligibility criteria:**

1. E-tenders in two parts are invited for **“Supply, Installation, Testing and Commissioning of Audio and Video system at 2nd floor Auditorium in Bank’s Office Building at Reserve Bank of India (RBI), Bhubaneswar”**.
2. The work is **estimated to cost ₹ 36,88,000/-** and is to be completed within 30 days from 14<sup>th</sup> day of date of letter of award of work.
3. Minimum eligibility to participate in the E- tender process are as under-
  - i) The firm should be Original Equipment Manufacturer (OEM) or eligible OEM’s authorized / registered suppliers / distributors / dealers / sales partners / firms (Authorization letter from the OEM to participated in the bid should be enclosed)

**AND**

- ii) **Work Experience:** Experience of minimum 5 years in undertaking similar work of supply and installation of Audio-Video equipment which shall include the supply of components like Amplifiers/ Transmitters/receivers/switches/projector/ displays etc. for office buildings/ Industrial Sector / commercial buildings etc. The similar work should have been completed on **or before December 31,2020**.

**AND**

- iii) **Qualifying criteria:** The intending tenderer must and have executed successfully similar work of supply and installation of Audio-Video equipment which shall include the supply of components like Amplifiers/ Transmitters/receivers/switches/projector/ displays etc. for office buildings/

Industrial Sector / commercial buildings etc. The similar work should have been completed **on or before December 31, 2025**, individually costing as under:

(a) Three works each costing not less than the amount equal to 40% of the estimated cost

**OR**

(b) Two works each costing not less than the amount equal to 50% of the estimated cost

**OR**

(c) One work costing not less than the amount equal to 80% of the estimated cost

**And**

(iv) Yearly turnover of 100% of estimated cost duly supported by audited financial statements.

**And**

(v) Full-fledged office set up in **Bhubaneshwar** for rendering after sales service.

provided with supporting documents viz., registration certificate, electricity bills, landline bills, rental agreements should be in the name of the OEM/ OEM's authorized / registered suppliers / distributors / dealers / sales partners / firms.

**And**

(vi) Should furnish Bankers 'certificate issued by the Applicant's banker specifically for the purpose of the work, for an amount equal to or greater than the estimated cost of the work (as per Annexure – 'VI').

4. The tender forms will be issued only to those bidders who invariably furnish, at the time of applying for e-tender, the following information in writing and submit relevant documents to satisfy the Bank about their eligibility for participating in the tendering process.

(a)	Composition of the firm	Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of bidders in details should be uploaded along with name(s) and address (es), of the partner's copy of the Articles of Association/ Power of Attorney/other relevant document.
(b)	Work experience & Completion of similar works of specified value during the specified period	Copies of the detailed work orders for the qualifying works indicating date of award, value of awarded work, time given for completing the work, etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works should be uploaded in proof of the work experience. The details along

		with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any centre, should also be given.
(c)	Credit worthiness of the contractor and their turnover during the specified period	Copies of the Income Tax Clearance Certificates/Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of creditworthiness and turnover for last three years should be uploaded.
(d)	Name(s) and address(es) of the Bankers and their present contact executives	Written Information about the names and addresses of bankers along with full details such as names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc. of the contact executives (i.e., the persons who can be contacted at the office of the bankers of the firm, in case it is so needed) should be uploaded.
(e)	Details of bank accounts	Full particulars of bank accounts, such as account no. type, when opened etc., should be uploaded.
(f)	Name(s) and address(es) of the Clients and their present contact executives	Written information about the names and addresses of clients of the firm along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos. etc., of the contact executives (i.e., the persons who can be contacted at the office of clients by the Bank in case it is so needed) should be uploaded.
(g)	Details of completed works	The client-wise names of work(s), year(s) of execution of work(s), awarded and actual cost(s) of executed work(s), completion time stipulated in the contract(s) and actual time taken to complete the work(s), Name(s) and full contact-details of the officers/authorities/departments under whom the work(s) was/were executed should be uploaded.

5. In the event of intending contractor's failure to satisfy the Bank; the Bank reserves the right to refuse issuance of tender forms/documents to them. Interested bidders must upload relevant documents satisfying all the points as stated above along with techno-commercial (Part-I) bid of tender. The same Eligibility documents and the scanned copy of EMD should be uploaded with Techno Commercial Bid

(Part-I) on the MSTC portal. It is to be noted that the tender process shall be executed on the MSTC portal through e-Tendering.

6.Tender forms will be available for downloading from MSTC portal w.e.f. **January 22, 2026 from 18:00 Hrs.** A pre-bid meeting of Bidders who qualify the pre-requisite eligibility criteria of tender conditions will be held offline on **January 29, 2026 at 11:00 Hrs.** at Estate Department, Reserve Bank of India, Bhubaneswar.

7.Tenders form can be downloaded for viewing from RBI website [www.rbi.org.in](http://www.rbi.org.in) or [www.mstcecommerce.com/eprocn](http://www.mstcecommerce.com/eprocn). **The pre-Qualification papers and scanned copy of proof of EMD payment should be uploaded with Techno Commercial Bid (Part-I) on the MSTC portal. The Demand Draft/ Bank Guarantee should reach in original in a sealed envelope to Estate Department, Reserve Bank of India, 2nd Floor, Pt. Jawaharlal Nehru Marg, Bhubaneswar 751001 by February 09, 2026 up to 14:00 Hrs. If paid through NEFT, the NEFT receipt should be uploaded along with pre-qualification documents.** After scrutiny, if any of the bidders are not found to possess the required eligibility, their tenders will not be accepted by the Bank for further processing. **Further, the contractor should submit the original of the documents to the Bank when demanded to qualify for further tendering process. The duly filled and stamped part-I of tender document should be uploaded by the bidders on MSTC portal along with all the pre-qualification documents.**

Interested bidders can participate in e-Tender after getting registered with [www.mstcecommerce.com/eproc](http://www.mstcecommerce.com/eproc). Online Part I – Techno-Commercial Bid and Part II–Price Bid shall be opened through [www.mstcecommerce.com/eproc](http://www.mstcecommerce.com/eproc) and applicable transaction charges must be paid by the firm.

8.Tender in prescribed format shall be submitted in two parts. Part-I of tender will contain the Bank's standard technical and commercial conditions for the proposed work, the **EMD should be submitted through NEFT transfer to A/C No-186003001, Reserve Bank of India, IFSC Code- RBIS0BBPA01, Branch Name – Bhubaneswar, Branch Address – Reserve Bank of India, 2nd Floor, Pt. Jawaharlal Nehru Marg, Bhubaneswar 751001 Or by a demand draft issued by a Scheduled Bank in favor of 'Reserve Bank of India, Bhubaneswar'. The documents pertaining to EMD should be scanned and uploaded with the pre-Qualification documents.** Part-II of the tender will contain no conditions but Contractor's Price Bid, Bank's Schedule of quantities, tender drawings, if any, only.

**9.Part-I of the tenders will be submitted by the Bidders in MSTC portal. The same will be opened by RBI on February 09, 2026, at 14:30 Hrs. Those bidders who would like to depute their**

**representatives, may depute their representatives to Estate Department, Reserve Bank of India, 2nd Floor, Pt. Jawaharlal Nehru Marg, Bhubaneswar 751001 for the same. Part II of the tender will be opened later. Due intimations will be given for the same.**

10. The bidders must submit

- a. Client's certificate as per format at Annex IV from their clients for whom they have carried out "eligible works" in terms of the eligibility (Pre-qualification) criteria explained in this notice. The Bank shall obtain reports on the past performance of the Contractor from their clients and bankers. The Bank shall evaluate the said reports before opening of the Part-II of the tenders. If any contractor is not found to possess the required eligibility for participating in the tendering process at any point of time and / or his performance reports received from his clients and / or his bankers and found unsatisfactory, the Bank reserves the right to **reject his offer** even after opening of Part-I of the tender. The Bank is not bound to assign any reason for doing so.
- b. Banker's certificate as per format at Annex VI from their banker/bankers.
- c. Regarding performance report/ client's certificate, for works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For works carried out for Private companies, Copy of TDS must be submitted for proving the credentials/contract amount.

11. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason there for.

12. Regional Director/Officer-in-Charge, Reserve Bank of India, Bhubaneswar, reserves the right to accept or reject any or all Bids without assigning any reasons and reserves the right to relax any of the terms and conditions. No Contractor shall have any cause of action or claim against the RBI for rejection of his Bid.